Continental

PRINTABLE CHECKLIST

Lab and cleanroom cleaning: what we clean

Walk each room with your lab contact after a visit and check what your procedure covers.

Site _____ **Suite or room** _____

Walked by _____ **Date** _____

Controlled rooms

- ☐ Checklist matches the current procedure revision
- ☐ Gowning done in the order your gowning room posts
- ☐ Dedicated mops, buckets and low-lint wipes stay in the room
- ☐ HEPA-filtered vacuums used
- ☐ Ceilings and walls first, then pass-throughs
- ☐ Work surfaces and carts, floor last
- ☐ Agents left for the contact time your procedure sets
- ☐ Each completed room recorded on your log

Moving between rooms

- ☐ Gloves changed as your procedure directs
- ☐ Tools swapped between rooms
- ☐ Airlocks used on the set route

Open wet and dry labs

- ☐ Bench tops cleaned where researchers cleared them
- ☐ Samples, instruments and labeled containers untouched
- ☐ Sinks and splash areas cleaned
- ☐ Trash and recycling bins emptied

Lab floors

- ☐ Sheet vinyl and VCT scrubbed
- ☐ Strip-and-refinish on an approved cycle
- ☐ Support room sealed concrete machine-scrubbed

Offices and shared areas

- ☐ Lobbies and conference rooms
- ☐ Offices, break rooms and fitness rooms
- ☐ Restrooms stocked with tissue, towels, soap and liners
- ☐ Ducts, cable trays and pipe runs high-dusted during shutdowns

Receiving and turnovers

- ☐ Receiving room and dock floors swept and scrubbed
- ☐ Dock apron washed on schedule
- ☐ Builder dust cleared from ceilings, casework and grilles
- ☐ Walls washed and floors refinished at shutdown

Notes