

School and daycare cleaning: what we clean

Walk the building room by room with this sheet once the last student has gone home.

School or center _____ Address _____
 Walked by _____ Date _____

Classrooms

- ☐ Desks, tables, chairs and counters wiped
- ☐ Whiteboard ledges dusted
- ☐ Bins emptied
- ☐ Floors vacuumed or mopped
- ☐ Cubbies, coat hooks and low shelves at child height
- ☐ Displays and student work left in place

Infant and toddler rooms

- ☐ Cribs, changing tables and nap mats on your routine
- ☐ Only the products you approve
- ☐ Toys cleaned and returned to their bins

Restrooms

- ☐ Small fixtures in kindergarten and toddler rooms
- ☐ Every dispenser refilled before morning

Kitchens, lunch areas and offices

- ☐ Counters, sinks, tables and floors
- ☐ Multipurpose room after lunch
- ☐ Front office, staff lounge and nurse's office
- ☐ Floors dry before morning drop-off

High-touch surfaces

- ☐ Door handles and sink taps
- ☐ Light switches and shared art tables
- ☐ Play equipment
- ☐ Your school's disinfection routine followed

Breaks, events and daytime

- ☐ Carpet extraction during breaks
- ☐ Hard floors stripped and refinished in summer
- ☐ High dusting in gyms and libraries
- ☐ Windows and partitions detail-cleaned
- ☐ Cleanup after back-to-school nights and fairs
- ☐ Day porter for restrooms after lunch and the entrance at pickup

Notes
